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Executive Board of the United Nations Development Programme and of the United Nations Population Fund

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Organizational matters

Provisional agenda, annotations, list of documents and workplan

Note by the Executive Board secretariat

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Item 1
Organizational matters

In accordance with Executive Board decision 2006/14 and rule 7 of the Rules of Procedure of the Executive Board of UNDP and UNFPA, the Board will elect a new Bureau consisting of a President and four Vice-Presidents. The election will take place on 12 January 2011. According to the established pattern of rotation of posts among the various regional groups, the President of the Executive Board for 2011 should be elected from the Board members of the Eastern European States group.

Under this item, the Executive Board will adopt the agenda and agree on the workplan for the session as presented by the Secretary of the Board. The Board will also approve the report of its second regular session 2010. A draft report was distributed to Board members for their comments; the final report contains comments received by or before the deadline.

In accordance with decision 96/25, a workplan for 2011 was prepared by the secretariat in consultation with the Bureau of the Executive Board and is submitted to the Board for adoption.

Documentation:

Provisional agenda, annotations, list of documents and workplan (DP/2011/L.1)

Report of the second regular session 2010 (DP/2011/1)

Decisions adopted by the Executive Board during 2010 (DP/2011/2)

Annual workplan for 2011 (DP/2011/CRP.1)

UNDP segment

Item 2
Gender in UNDP

As requested by the Executive Board in its decision 2009/6, an oral progress report on the implementation of the corporate gender equality strategy will be presented under this item. As required by the strategy and as noted in the oral report to the Executive Board in 2009, UNDP will present the findings of the gender equality strategy midterm review, focusing on progress made since 2008 and challenges and recommendations in each thematic area of work, namely, poverty reduction and achieving the Millennium Development Goals, democratic governance, crisis prevention and recovery, and environment and sustainable development. In addition, the report will highlight progress on institutional results.

Item 3
Country programmes and related matters

In accordance with decision 2010/25, the Executive Board will have before it for discussion the draft common country programme document for the United Republic of Tanzania.

As requested by the Executive Board in its decisions 2001/11 and 2006/36, the following country programmes will be approved on a no-objection basis, without presentation or discussion, unless at least five members have informed the secretariat in writing before the meeting of their wish to bring a particular country programme before the Board:

Africa region: Burkina Faso, Zambia;

Arab States region: Somalia;

Asia and the Pacific States region: the Democratic People's Republic of Korea, Indonesia, Maldives;

Latin America and the Caribbean region: Chile, Uruguay.

Documentation:

Draft common country programme document for the United Republic of Tanzania (DP-FPA/DCCP/TZA/1)

Item 4
Evaluation

The revised evaluation policy of UNDP establishes a common institutional basis for the UNDP evaluation function. The first UNDP evaluation policy, approved by the Executive Board in its decision 2006/20, was independently evaluated in 2010. In its decision 2010/16 on the independent review of the evaluation policy and the UNDP management response, the Executive Board requested UNDP to submit for approval at its first regular session 2011 a revised UNDP evaluation policy that reflects elements of the management response. The Executive Board may wish to approve the revised evaluation policy of UNDP.

The evaluation of the UNDP contribution to disaster prevention and recovery is part of the Evaluation Office work programme for 2009-2010, approved by the Executive Board in its decision 2009/11. The evaluation examined the contribution of UNDP to strengthening national capacities in disaster risk management and recovery since 2000. It analysed UNDP policies, strategies and programmes at global, regional and country levels, as well as cooperation in disaster prevention and recovery with other United Nations agencies, international organizations and donors. The evaluation presents findings, conclusions and recommendations for reducing vulnerability to natural disasters and climate change, as well as development effectiveness. The evaluation will be accompanied by the UNDP management response. The Executive Board may take note of the findings, conclusions and recommendations of the evaluation and the management response.

The evaluation of the UNDP contribution to strengthening national capacities is part of the Evaluation Office work programme for 2008-2009, approved by the Executive Board in its decision 2008/31. Its specific focus is on assessing the role and contribution of UNDP in enhancing national capacities for formulating and managing national development strategies. Central to the approach of this evaluation, therefore, is the national perspective on how national capacities are developed. Within this context, the evaluation focused on understanding how UNDP contributes to results. Based on evidence of what has and has not worked, the evaluation concludes with a set of policy-relevant and forward-looking recommendations. The evaluation will be accompanied by the UNDP management response. The Executive Board may take note of the findings, conclusions and recommendations of the evaluation and the management response.

The evaluation of the UNDP contribution to environmental management for poverty reduction (the poverty-environment nexus) assesses UNDP progress on the integration of poverty alleviation and environmental protection programming since 2004. The evaluation takes as its guiding principle the idea that eradicating poverty is an indispensable requirement for sustainable development. UNDP strategies and partnerships at global and national levels are assessed and recommendations are provided on steps to further integrate poverty and environmental support programmes. The evaluation will be accompanied by the UNDP management response. The Executive Board may take note of the findings, conclusions and recommendations of the evaluation and the management response.

The evaluation of the UNDP contribution to strengthening local governance is part of the Evaluation Office work programme for 2008-2009, approved by the Executive Board in its decision 2008/31. UNDP has supported local governance processes for the best part of 30 years in its efforts to strengthen human development. The evaluation of the UNDP contribution to local governance assesses the relevance, efficiency, effectiveness and sustainability of UNDP support to local governance since 2000. It focuses on two dimensions of local governance: promoting democratic representation and establishing entitlements, and improving the provision of goods and services. The evaluation seeks to clarify the UNDP strategic role vis-à-vis other development partners in providing local governance-related support to programme countries. It also provides recommendations on opportunities for UNDP to further support programme countries in strengthening local governance. The evaluation will be accompanied by the UNDP management response. The Executive Board may take note of the findings, conclusions and recommendations of the evaluation and the management response.

The evaluation of the UNDP contribution at the regional level to development and corporate results assesses the extent to which UNDP regional programming and presence contributed to the achievement of the UNDP strategic objectives set out in the strategic plan, 2008-2013. The scope of the evaluation includes UNDP regional programmes and the relevant institutional arrangements, especially the work of the regional service centres. More specifically, the evaluation covered UNDP efforts to directly contribute to both development and corporate results. The evaluation was part of the UNDP Evaluation Office 2009-2010 programme of work approved by the UNDP Executive Board. It provides an historical context with a focus on the period 2000 to mid-2010. The evaluation will be accompanied by the UNDP management response. The Executive Board may take note of the findings, conclusions and recommendations of the evaluation and the management response.

Documentation:

Evaluation policy of UNDP (DP/2011/3)

Evaluation of UNDP contribution to disaster prevention and recovery (DP/2011/4)

Management response to the evaluation of UNDP contribution to disaster prevention and recovery (DP/2011/5)

Evaluation of UNDP contribution to strengthening national capacities (DP/2011/6)

Management response to the evaluation of UNDP contribution to strengthening national capacities (DP/2011/7)

Evaluation of UNDP contribution to environmental management for poverty reduction: the poverty-environment nexus (DP/2011/8)

Management response to the evaluation of UNDP contribution to environmental management for poverty reduction: the poverty-environment nexus (DP/2011/9)

Evaluation of UNDP contribution to strengthening local governance (DP/2011/10)

Management response to the evaluation of UNDP contribution to strengthening local governance (DP/2011/11)

Evaluation of UNDP contribution at the regional level to development and corporate results (DP/2011/12)

Management response to the evaluation of UNDP contribution at the regional level to development and corporate results (DP/2011/13)

Joint segment

Item 5
Report to the Economic and Social Council

The Executive Board will have before it the joint report of the Administrator of UNDP and the Executive Director of UNFPA to the Economic and Social Council. The joint report was prepared in compliance with General Assembly resolution 62/208 on the triennial comprehensive policy review of operational activities for development of the United Nations system. The Executive Board may wish to take note of the report and transmit it, with its comments, to the Economic and Social Council.

Documentation:

Report of the Administrator of UNDP and the Executive Director of UNFPA to the Economic and Social Council (E/2011/5)

Item 6
Recommendations of the Board of Auditors

Pursuant to decision 97/2, the UNDP, UNFPA and United Nations Office for Project Services (UNOPS) reports on the implementation of the recommendations of the

United Nations Board of Auditors for the biennium 2008-2009 are submitted to the Executive Board at the current session.

The reports provide updated information on actions taken towards the implementation of the recommendations of the United Nations Board of Auditors for the biennium ended 31 December 2009 (for UNDP: A/65/5/Add.1; for UNFPA: A/65/5/Add.7; and for UNOPS: A/65/5/Add.10).

The UNDP report provides an implementation status update of the 89 audit recommendations made by the United Nations Board of Auditors for the biennium ended 31 December 2009. It also reviews progress made since the last update at the first regular session 2010 and outlines management plans in addressing the revised top 10 audit-related management priorities for the 2010-2011 biennium.

The UNFPA report provides an implementation status update to the recommendations of the Board of Auditors for the biennium ended 31 December 2009. The report indicates the priority accorded to each of the audit recommendations. Details of the audit recommendations pertaining to UNFPA and the status of their implementation are provided in a separate annex, which is available on the UNFPA Executive Board website.

The UNOPS report provides an implementation status update to the recommendations of the Board of Auditors for the biennium ended 31 December 2009. The United Nations Board of Auditors awarded UNOPS an unqualified audit opinion for the biennium ended 31 December 2009 which represents the achievement of a significant milestone. The document summarizes the current status relevant to the audit recommendations and the UNOPS management plan, including actions yet to be fully implemented.

The Executive Board may wish to take note of the UNDP, UNFPA and UNOPS reports on the implementation of the recommendations of the United Nations Board of Auditors for the biennium 2008-2009.

Documentation:

UNDP: Report on the implementation of the recommendations of the Board of Auditors, 2008-2009 (DP/2011/14)

UNFPA: Follow-up to the report of the United Nations Board of Auditors for 2008-2009: Status of implementation of recommendations (DP/FPA/2011/1)

UNOPS: Report on the implementation of the recommendations of the Board of Auditors, 2008-2009 (DP/2011/15)

Item 7
Financial, budgetary and administrative matters

Under this item the Executive Board will have before it the respective reports of UNDP and UNFPA on human resources management.

The report of UNDP, entitled *Managing Talent, Developing Staff, Increasing Efficiencies*, provides information on human resources management in UNDP with a particular focus on the progress made in the implementation of the human resources strategy. It also highlights some of the initiatives identified in the UNDP Action

Plan area Managing Performance and Developing Staff — initiatives that will need to be adopted in order to transform UNDP into a knowledge organization. The Board may wish to take note of the report and express its support for future UNDP initiatives.

The UNFPA report focuses on the management of human resources at UNFPA, in line with the human resources strategy (DP/FPA/2002/11). The report also delineates the key priorities and challenges in the area of human resources management at UNFPA. The Fund's human resources strategy provides the framework for a competency-based human resources management system that integrates recruitment, performance management, career development and human resources planning. The Executive Board may wish to take note of the report.

Also under this item, pursuant to decision 2010/32, the Executive Board will have before it an informal mock-up document to illustrate the format of the 2012-2013 budget, in line with decisions 2009/22 and 2009/26.

Documentation:

Report on human resources management in UNDP (DP/2011/16)

Report on human resources management in UNFPA (DP/FPA/2011/2)

UNFPA segment

Item 8
Country programmes and related matters

In accordance with decision 2006/36 of the Executive Board, the following six country programmes, which were discussed earlier at the second regular session 2010, will be approved on a no-objection basis without presentation or discussion, unless at least five members have informed the secretariat in writing before the session of their wish to bring a particular country programme before the Executive Board:

Africa: Burkina Faso and Zambia;

Arab States: Somalia;

Asia and the Pacific: Indonesia and Maldives;

Latin America and the Caribbean: Uruguay.

Pursuant to decision 2010/25, the Executive Board will have before it for discussion the draft common country programme document for the United Republic of Tanzania.

Documentation:

Draft common country programme document for the United Republic of Tanzania (DP-FPA/DCCP/TZA/1)

Item 9
Midterm review of the strategic plan

Pursuant to decision 2010/33, UNFPA will make an oral presentation on the midterm review of the strategic plan, including progress on the development of the second-generation UNFPA humanitarian response strategy. The Executive Board may wish to take note of the oral presentation.

Item 10
Other matters

The present document describes the two amendments to the Instrument for the Establishment of the Restructured Global Environment Facility (GEF Instrument) proposed for adoption and outlines their rationale and key implications for UNDP. The two amendments concern: (a) revision of the process for the appointment of the Chief Executive Officer/Chair and lengthening of the term of the CEO/Chair of the GEF to four years; and (b) confirmation of the availability of the GEF to serve as a financial mechanism of the United Nations Convention to Combat Desertification in Countries Experiencing Serious Drought and/or Desertification, Particularly in Africa. The two amendments were approved by consensus at the fourth Assembly of the GEF in May 2010. In accordance with paragraph 34 of the GEF Instrument, the amendments may become effective only after adoption by the GEF Implementing Agencies (UNDP, United Nations Environment Programme and the World Bank) and the Trustee (World Bank). The Board may wish to adopt the proposed amendments.

Documentation:

Global Environment Facility: amendments to the GEF Instrument — Note by the Administrator (DP/2011/17)

Joint meeting of the Executive Boards of UNDP/UNFPA, UNICEF and WFP (4 and 7 February 2011)

Themes:

(a) Equity: narrowing gaps to push for the achievement of the Millennium Development Goals

(b) Mainstreaming gender through the work of the agencies and envisaged collaboration with UN Women

(c) Efficiency of emergency response and the transition to recovery and long-term development: lessons learned

(d) Delivering as one – stocktaking after Hanoi.

TENTATIVE WORKPLAN
EXECUTIVE BOARD OF UNDP/UNFPA
FIRST REGULAR SESSION 2011
(31 January to 3 February 2011, New York)

Day/Date	*Time*	*Item*	*Subject*
Wednesday, 12 January	TBD		Election of the Bureau of the Board for 2011
Monday, 31 January	10 a.m. - 1 p.m.	1	ORGANIZATIONAL MATTERS • Adoption of the agenda and workplan for the session • Adoption of the report of the second regular session 2010 • Adoption of the annual workplan 2011 of the Executive Board **UNDP SEGMENT** STATEMENT BY THE ADMINISTRATOR
	3 - 5 p.m.	2	GENDER IN UNDP • Oral report of the Administrator on the implementation of the UNDP gender equality strategy and action plan (decisions 2009/6 and 2010/4)
		3	COUNTRY PROGRAMMES AND RELATED MATTERS • Draft common country programme document for the United Republic of Tanzania (decision 2010/25) • Approval of country programme documents
	5:30 - 6 p.m.		*Informal consultations on draft decisions*
Tuesday, 1 February	10 a.m. - 1 p.m.		**UNFPA SEGMENT** STATEMENT BY THE EXECUTIVE DIRECTOR
	3 - 5 p.m.	9	MIDTERM REVIEW OF THE STRATEGIC PLAN • Oral presentation on the midterm review of the UNFPA strategic plan including the UNFPA humanitarian response strategy
		8	COUNTRY PROGRAMMES AND RELATED MATTERS • Draft common country programme document for the United Republic of Tanzania (decision 2010/25) • Approval of country programme documents
	5 - 6 p.m.		*Informal consultations on draft decisions*
Wednesday, 2 February	10 a.m. - 1 p.m.	4	**UNDP SEGMENT (cont'd)** EVALUATION • Revised UNDP evaluation policy (decision 2010/16) • Evaluation of UNDP contribution to prevention and recovery in countries affected by natural disasters and management response • Evaluation of UNDP contribution to strengthening national capacities for national development strategies and management response • Evaluation of UNDP contribution to environmental management for poverty reduction: the poverty-environment nexus and management response • Evaluation of UNDP contribution to decentralization and local governance and management response • Evaluation of UNDP regionalization process and management response
	3 - 5 p.m.	4	EVALUATION (cont'd)
	5 - 6 p.m.		*Informal consultations on draft decisions*

Day/Date	*Time*	*Item*	*Subject*
Thursday, 3 February	10 a.m. - 1 p.m.		**JOINT SEGMENT**
		6	RECOMMENDATIONS OF THE BOARD OF AUDITORS • Reports of UNDP, UNFPA and UNOPS on the implementation of the recommendations of the Board of Auditors, 2008-2009
		7	FINANCIAL, BUDGETARY AND ADMINISTRATIVE MATTERS • Reports of UNDP and UNFPA on human resources management • Mock-up for the 2012-2013 budget as per Decision 2010/32
		5	REPORT TO THE ECONOMIC AND SOCIAL COUNCIL • Report of the Administrator of UNDP and the Executive Director of UNFPA to the Economic and Social Council
	3 - 6 p.m.	10	OTHER MATTERS • Global Environment Facility: Note by Administrator on the proposed amendment to the Global Environment Facility instrument • Adoption of pending decisions
		1	ORGANIZATIONAL MATTERS • Adoption of the tentative work plan for the annual session 2011
Friday, 4 February; Monday, 7 February			JOINT MEETING OF THE EXECUTIVE BOARDS OF UNDP/UNFPA, UNICEF AND WFP